



Department of Planning and Zoning

149 Church Street, City Hall

Burlington, VT 05401-8415

Phone: (802) 865-7188

Fax: (802) 865-7195

www.burlingtonvt.gov/pz

Zoning Permit Application

Use this form for ALL zoning permit applications. See the relevant checklist for specific requirements.

PROJECT LOCATION ADDRESS:

PROPERTY OWNER*:

*If condominium unit, written approval from the Association is also required

POSTAL ADDRESS: _____

CITY, ST, ZIP: _____

DAY PHONE: _____

EMAIL: _____

SIGNATURE: _____

I duly authorize the owner's representative to act on my behalf for all matters pertaining to this zoning permit application.

OWNER'S

REPRESENTATIVE: _____

POSTAL ADDRESS: _____

CITY, ST, ZIP: _____

DAY PHONE: _____

EMAIL: _____

SIGNATURE: _____

Description of Proposed Project: _____

Existing Use of Property: ☐ Single Family ☐ Multi Family: #____ Units ☐ Other: _____

Proposed Use of Property: ☐ Single Family ☐ Multi Family: #____ Units ☐ Other: _____

Will 400 sq ft or more of land be disturbed, exposed and/or developed? Yes ☐ No ☐

(If yes, you will need to provide the 'Erosion Prevention and Sediment Control Plan' questionnaire with a site plan)

For Single Family & Duplex, will total impervious area be 2500 sq ft or more? Yes ☐ No ☐

(If yes, you will need to provide the 'Stormwater Management Plan' questionnaire with a site plan)

Are you proposing any work within or above the public right of way? Yes ☐ No ☐

(If yes, you will need to receive prior approval from the Department of Public Works)

Estimated Construction Cost (value)*: \$ _____

(*Estimated cost a typical contractor would charge for all materials and labor, regardless of who physically completes the work)

- Within 30 days of submission, the permit application will be reviewed for completeness, and, if complete, will be processed administratively or referred to a board for review. All permit approvals or denials are subject to an appeal period (15 days for administrative permit; 30 days for board permit).
- A building (and/or electrical, mechanical, plumbing, curb cut) permit will also be required. Contact the Department of Public Works at 802-863-9094 to inquire.
- Please ask for assistance if you have any questions about filling out this form. Call the Planning and Zoning at 802-865-7188, or visit the office in the lower level of City Hall, 149 Church Street.

Office Use Only: Zone: _____ Eligible for Design Review? _____ Age of House _____ Lot Size _____

Type: SN _____ AW _____ FC _____ BA _____ COA 1 _____ COA 2 _____ COA 3 _____ CU _____ MA _____ VR _____ HO _____ SP _____ DT _____ MP _____

Check No. _____ Amount Paid _____ Zoning Permit # _____